



ADARSH

POST GRADUATE COLLEGE OF COMPUTER SCIENCES

(Approved by AICTE & Affiliated to Palamuru University)

Venkateshwara Colony, Mahabubnagar - 509001

Date:14 / 11 / 2024

OFFICE ORDER

Sub:- Appointment of Student Counselor for the Academic Year 202425-Reg

Ref:- Palamuru University Guide lines.

As per the directions of the Palamuru University Mahabubnagar, S. N . Arjun Kumar, HOD, Dept of Business Management. Palamuru University, Mahabubnagar is appointed as the Student Counselor for the Academic Year 2024-25

The student counselors is required to attend the student's issues from time to time and should counsel the students to follow & abide the rules & regulations of the college and Encourage & motivated the students to participate in various co-curriculum & Extra curriculum activities apart from the regular class work for the all-round development and wellbeing. He should meet the student of all branches and listen to the problems & issues if any and bring for to the notice of principal. And try for Redressal of the issues related to the students in coordination with the HOD's and concerned in-charges.

Advice the student to utilize the facilities provided for them in the college without disturbing or spoiling. And to be disciplined in and outside the institution and not to participate any unsocial, unethical activities in or out side of the institution.

To plan to organize & encourage students to organize co-curriculum and Extra curriculum activities to increase the cordial relations between students and faculty.

Principal

Copy to Individual

Copy to Circulated to all faculty for extending
Cooperation for smooth running of the Institution.

PRINCIPAL
adarsh P.G. College of Computer Science,
MAHABUBNAGAR





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Sub: - Appointment of Girl's Student Counselor for the Academic Year 2024-25-Reg
Ref:- Palamuru University Guidelines

Mrs. Dr.P.Rockney Joyce, Associate Professor in MBA Department, and Smt.Sailajamma Assistant Professor are appointed as the Girl's Student Counselors for the Academic Year 2024-25.

They are requested to look after the following Girls Students related works of our institution...

1. To act as liaising persons between the administration and the Girl students and coordinate with Women's Cell members for solving students issues.
2. To meet the Girl students of all branch years very often and discuss and encourage to ventilate their problem if any and meet the Principal/HOD's and try for the solution of the problems.
3. They should guide the students to follow the guide lines & norms of the college for their below learning and wellbeing in & out side the college.
4. Advice to be always in the Girls group not to be alone in the college and inform immediately if there is any type of inconvenience to them.
5. Suggest to maintain decorum while dealing with the boys and not to be lenient, silent on their mischievous activities and not to give scope for taking advantage. And activates for the safety & security of wellbeing of Girl students.
6. To counselors try to ensure that the girls feel at home, resolve common problems of girls.



T. R. G.
PRINCIPAL

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MAHABUBNAGAR